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Special Release

06 October, 2023

### **RELEASE OF NEW NHIS LIST/NEW NHIS REGULATIONS ON ADDITION OF DEPENDANTS**

This is to inform members of staff who were recently captured on the National Health Insurance Scheme (NHIS) between 3rd to 5th May, 2023 that the new NHIS list is out.

Newly captured staff should go to NHIS office, Jaja Clinic, UHS, to check their names.

**Days:** Mondays, Wednesdays & Thursday

**Time:** 10.00 a.m. – 2.00 p.m. daily.

Meanwhile, staff who added dependants on NHIS in May 2023 at the University Health Services, Jaja Clinic, are to note the new NHIS requirements for addition.

1. Addition of spouse: Photocopy of marriage certificate.
2. Addition of child: Photocopy of birth certificate.

They are expected to write the following at the back of the photocopy:

- ❖ NHIS number.
- ❖ Name of the spouse or child to be added.
- ❖ Phone number of Principal.

Such documents are to be submitted at the NHIS office, Jaja Clinic, University Health Services.

**Submission days:** Mondays, Wednesdays & Thursday

**Time:** 10.00 a.m. to 2.00 p.m. daily

Kindly note that the deadline for submission is Wednesday, 23rd October, 2023

This information is only for staff that made “addition of dependant” on NHIS between Wednesday, 3rd to Friday, 5th May, 2023.

Thank you.

**G. O. Saliu, MANUPA, MNIM, MAUA**  
*Registrar and Secretary to Council*