



**4147**

**Special Release**

**15 January, 2019**

### **TETFUND'S CONFERENCE ATTENDANCE**

This is to inform all members of staff of the University that there is fund available for sponsorship of Conference attendance under the provision of Tertiary Education Trust Fund Conference Attendance (CA). All confirmed Academic and Senior Non-Teaching Staff of the University are eligible to benefit from this fund.

In view of the above, applications are invited from interested members of staff (Academic and Senior Non-Teaching) of the university who have conferences to attend between June and September 2019.

### **METHOD OF APPLICATION**

Application letters should be addressed to the Deputy Vice-Chancellor (Academic). This should include a Letter of Invitation (for Non-Teaching Staff)/letter of acceptance of abstract for presentation (for Academic Staff) from the Organiser of the Conference.

The deadline for the submission of applications is 28 February, 2019.

### **Note:**

- The conference must be organised by a recognised professional body or a Higher Education Institution;
- The conference must have a conference theme; and
- A staff can only benefit from the fund once in every three years. However, preference shall be given to applicants who have never benefitted from the fund.

Thank you.

**Olubunmi O. Faluyi MCIPM, MAUA**  
**Registrar**