



3917

Special Release

09 January, 2017

## **INVITATION TO TENDER FOR THE RENOVATION OF DISTANCE LEARNING CENTRE (DLC) LAGOS BUILDING**

Bids are hereby invited from interested and reputable contractors with relevant experience and good track records for the above project.

### **BIDDING CRITERIA**

#### **Submission of:**

- (a) Evidence of Registration with the Corporate Affairs Commission (CAC)
- (b) Company Profile and Organization Structure, including names and resume of key personnel with address and phone numbers.
- (c) Evidence of Registration of both the company and the key personnel with relevant professionals bodies.
- (d) Verifiable list of previous/similar major/project successfully executed in the recent past with their locations and clients. (Copies of completion Certificate/Final Payment certificate should be attached.)
- (e) Current Tax Clearance certificate for the last three (3) years.
- (f) Three years most recent audited accounts of the company.
- (g) Evidence of Financial Capability/Reference letter from a reputable bank.
- (h) Provision of Certificate of Compliance from Industrial Training Fund (ITF)
- (i) Provision of Certificate of Compliance from Pension Commission (PENCOM)
- (j) For joint Ventures, Memorandum of Understanding and evidence of its registration must be attached.
- (k) Consent to allow for Verification of all the documents submitted including CAC, Inland Revenue, VAT Remittances, Pension & Industrial Training Fund and Company's financial standing with the bankers.

### **3. COLLECTION OF BIDDING FORMS**

The bidding documents are to be collected from the Office of Director of Works upon payment of non-refundable Tender Fee of ₦50,000.00.

All bidders should liaise with the Director of Works and visit the site before making their bid submission.

In addition, bidders should submit their methodology for executing the project.

#### 4. **SUBMISSION OF DOCUMENTS**

The title of the project should be written in capital letter at the left-hand corner of the covering envelope and SHOULD NOT bear the name of the tendering contractor.

Prospective bidders shall enclose the **Technical Bid** in a separate envelope (**marked TECHNICAL BID**) and the **Financial Bid** in another separate envelope (**marked FINANCIAL BID**) and the two (2) separate envelopes, shall be enclosed in one sealed outer envelope clearly marked "INVITATION TO TENDER FOR DLC PROJECT" in four (4Nos.) Sets, but not in any way bearing the identity of the bidder. It should be hand-delivered to:

**Director of Procurement  
Secretary, Procurement Planning Committee  
University of Ibadan**

#### 5. **CLOSING DATE**

Submission of Tender closes 6 weeks from the date of this Advertisement. Any Tender received after this stated date and time will not be considered. Duly submitted Tenders shall be opened same day immediately after the stated closing time in the Senate Chamber of the University.

Please Note that:

- i. The University of Ibadan is neither committed nor obliged to shortlist any Contractor or to award the Contract to Contractor or Agent.
- ii. The University reserves the right to reject any and/or all bidding packages.
- iii. The University will only recognize and correspond with only authorized officers of the tendering Companies and NOT through individuals or agents acting on their behalf.
- iv. This advertisement for invitation shall neither be construed as a commitment on the part of the University nor shall it entitle any contractor to make any claims whatsoever and /or seek any indemnity from the University of Ibadan.

Please visit the University's website: [www.ui.edu.ng](http://www.ui.edu.ng) for more details.

Thank you.

**O. I. Olukoya, MNIM, FPA**

**Registrar**