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SPECIAL RELEASE

16 August, 2017

**OFFICE OF THE VICE-CHANCELLOR (RESEARCH, INNOVATION
AND STRATEGIC PARTNERSHIPS)
(UI-TOWN CONNECT 2017)**

The University of Ibadan Research and Development Fair (UIRESDEV) was established as part of the efforts to promote the spirit of enquiry, research and discovery, and contribute to local and global development through creativity and innovation.

The Exposé is an opportunity to showcase research and technological innovativeness at the University of Ibadan while establishing and/or strengthening scholarly links and fruitful collaborations within the University, Industry and Government.

Submission (**RESEARCH, BOOKS, INNOVATION, PROTOTYPE, PATENT** and **POLICY BRIEF**) is hereby solicited from members of Staff and Students towards the proposed Fair. (*See below for a Policy Brief Template*)

Guideline for Research, Books, Innovation, Prototype, Patent

- A 350-500 words structured Abstract (Times New Romans, Font size 12, Single Spacing) on your submission clearly stating if your submission is a **RESEARCH, BOOK, INNOVATION, PROTOTYPE, PATENT with photograph(s) where applicable.**
- Abstract should be structured as Introduction/background to the study, method, results, discussion, conclusion and recommendation with Name, title, affiliations and contact details of the researcher(s). Pertinent photograph (s) should be included.

Guideline for Policy Brief

- A 1500-Words submission (Times New Romans, Font size 12, Single Spacing) based on the attached *policy brief template*. Please note that a policy brief must be:
 - *Appear interesting, Short (and to the point) and easy to read*
 - *Strictly based on findings, firm evidence and policy recommendation (not on the methodology used)*

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The Deadline for Submission is Monday, September 25th 2017. Submissions will be required to be displayed during the Fair.

Faculty Awards will be given in various categories. Additionally, as a follow-up to UIRESDEV FAIR; selected innovations will be invited to participate in an Innovation Competition.

POLICY BRIEF TEMPLATE

A policy brief is a short and concise document – no longer than four pages – that presents research findings, policy options and recommendations to policymakers. It synthesizes a large amount of complex information and present findings and recommendations in a format that enables the reader to easily and quickly understand an issue.

The desired actions or changes that occur as a result of the better understanding of the issue considered in a policy brief are the ultimate rationale for developing it. The policy brief is a document that outlines the rationale for choosing a particular policy alternative or course of action in a thematic policy debate. The template for writing a policy brief is described under the following subjects;

S/N	SUBJECT	BRIEF DESCRIPTION
1	Title of the Brief	This is a caption of the theme on which the brief is being prepared
2	Executive Summary	This section summarizes the entire Brief document. It is to be written as the last section. It Provides a brief background for the reader to understand the problem backed up with evidences, the findings, policy options available and the policy recommendations all in brief. It captures the whole Brief in a section.
3	Context and Importance of the Problem	This section seeks to Convince the reader that the problem is critical and must be addressed urgently. It also portrays the problem as evidenced in specific national and/or sub-national contexts in which policymakers operate.
4	Research Findings	This section provides evidence and information (in brief) from researches on the research problem. This information or evidence must be able to stimulate the reader to desire to make a decision to solve the problem (and must clearly be in line to support alternative approaches that will be proposed)
5	Policy Options	What options are there for government as part of the current efforts towards solving the established problem
5a	Critique of Policy Options	This section objectively evaluate existing policy options and outline the need for a policy review or policy change
6	Policy	to make value-driven judgements about the outcome that would best address the specific problem. What options are available for

	Recommendations	combating the problems in the Recommendations must be feasible, actionable and are clearly connected to specific decision-making junctures in the policy-making process
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Thank you.

O.I. Olukoya, MNIM, FPA
Registrar